





# Town of Auburn, Massachusetts

## Department of Development & Inspectional Services

### PERIODIC CERTIFICATE OF INSPECTION FEES

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Town Manager

Approved by the Board of Selectmen September 25, 2017  
Effective October 01, 2017

| Use Group | Use Group   | Use Group Description | Minimum Required Inspections      | Maximum Certification Period       | Fee per Certification Period  |
|-----------|---|-----------------------|-----------------------------------|------------------------------------|---|
| A-1       | Movie theaters or theaters for performing acts (stage and scenery)  | >400 occupant load    | Semi - annual                     | One year                           | \$100 Administrative fee plus \$25 inspection fee and \$10 per theater  |
| A-2       | Restaurants, Night Clubs or similar uses  | <400 occupant load    | Semi - annual                     | One year                           | \$100 Administrative fee plus \$25 inspection fee and \$10 per theater  |
| A-3       | Lecture halls, dance halls, church's and places of worship, recreation centers, terminals, etc.                       | >400 occupant load    | Semi - annual                     | One year                           | \$100 Administrative fee plus \$25 inspection fee per building plus \$10 per assembly >50 occupants   |
| A-4       | Low density recreation and similar uses   | <400 occupant load    | Annual                            | One year                           | \$100 Administrative fee plus \$25 inspection fee per building plus \$10 per assembly >50 occupants   |
| A         | Special amusement buildings or portions thereof   | >400 occupant load    | See note 3.                       | One year                           | \$100 Administrative fee plus \$25 inspection fee per building plus \$10 per assembly >50 occupants   |
| E         | Education, day care   | <400 occupant load    | See note 3.                       | One year                           | \$100 Administrative fee plus \$25 inspection fee per building plus \$10 per assembly >50 occupants   |
| I-1       | Group home  |                       | See note 3.                       | One year                           | \$100 Administrative fee plus \$25 inspection fee and \$10 for every guest room inspected. 5% of total guest rooms will be chosen at random and inspected.                                    |
| I-2       | Residents incapable of self-preservation: hospitals, nursing homes, mental hospitals, certain day care facilities.    |                       | See note 3.                       | One year                           | 100 Administrative fee plus \$25 inspection fee plus \$10 per assembly >50 occupants and \$10 for every guest room inspected. 5% of total guest rooms will be chosen at random and inspected. |
| I-3       | Residents restrained: prisons, jails, detention centers, etc.   |                       | See note 3.                       | One year                           | 100 Administrative fee plus \$25 inspection fee plus \$10 per assembly >50 occupants and \$10 for every guest room inspected. 5% of total guest rooms will be chosen at random and inspected. |
| I-4       | Adult and/or child day care facilities.   |                       | See note 3.                       | One year                           | 100 Administrative fee plus \$25 inspection fee plus \$10 per assembly >50 occupants and \$10 for every guest room inspected. 5% of total guest rooms will be chosen at random and inspected. |
| R-1       | Hotels, motels, boarding houses, etc.   |                       | See note 3.                       | One year                           | 100 Administrative fee plus \$25 inspection fee plus \$10 per assembly >50 occupants and \$10 for every guest room inspected. 5% of total guest rooms will be chosen at random and inspected. |
| R-1       | Detoxification facilities   |                       | See note 3.                       | One year                           | 100 Administrative fee plus \$25 inspection fee plus \$10 per assembly >50 occupants and \$10 for every guest room inspected. 5% of total guest rooms will be chosen at random and inspected. |
| R-2       | Multi-family  |                       | See note 3.                       | One year                           | \$125 for 3-6 Units<br>Over 6 units is \$125 plus \$10 per common area inspected  |
| R-2       | Dormitories and R-2 Congregate Living   |                       | See note 3.                       | One year                           | 100 Administrative fee plus \$25 inspection fee plus \$10 per assembly >50 occupants and \$10 for every guest room inspected. 5% of total guest rooms will be chosen at random and inspected. |
| R-2       | Summer Camps for children   |                       | Annual                            | One year                           | \$100 Administrative fee plus \$25 inspection fee plus \$10 per assembly >50 occupants  |
| R-3       | Residential facilities licensed by DDS or DMH   |                       | Annual                            | One year                           | \$125 for 3-6 Units<br>Over 6 units is \$125 plus \$10 per common area inspected  |
| R-4       | Residential care/assisted living facilities (<16 persons)   |                       | Annual                            | One Year                           | \$125 for 3-6 Units<br>Over 6 units is \$125 plus \$10 per common area inspected  |
| Any       | Facilities licensed by the Alcohol Beverage Control Commission where alcoholic beverages are served and consumed      |                       | Annual* as per M.G.L. c. 10, § 74 | One year as per M.G.L. c. 10, § 74 | \$100 Administrative fee plus \$25 inspection fee plus \$10 per assembly >50 occupants  |
| Any       | House museums   |                       | Annual                            | One year                           | \$100 Administrative fee plus \$25 inspection fee plus \$10 per assembly >50 occupants  |
| Any       | (see Chapter 34 of IBC: existing Structures for definition) Fire escapes, etc. per Chapter 10 of IBC: Means of Egress |                       | Five years                        | Five years                         | \$100 Administrative fee plus \$25 per inspection   |

Notes:

- When appropriate for A-2 uses, the inspection for the certificate of inspection should include and be timed to satisfy the requirements of M.G.L. c. 10, § 74.
- One year for facilities licensed or operated by the Department of Mental Health (DMH)
- Prior to issuance of new certificate.
- Certificates of inspection for establishments intending to sell alcoholic beverages to be consumed on the premises shall be governed by M.G.L. c. 10 § 74 And the inspection schedule in section 110.7. The building official may issue a temporary inspection certificate, once co - signed by the building official and by the head of the fire department, effective to a date certain for the establishment.