

ACC Meeting Minutes

Auburn Cultural Council
January 7, 2020
Pakachoag Community Center

Meeting Called to Order By: Diane Spanos @ 6:32

Note Taker: Debra Marchand

Members Present: Diane Spanos, Elise Beverly, Amie Taylor, Mary DeCoursey, Melanie Marcoux, Debra Marchand

Secretary Report:

- o Minutes from meeting on December 10th reviewed and 6/6 approved

Treasure's Report:

- o Diane Spanos gave an informative overview of the annual report from 2019.

Overview of ACC:

- o Also discussed were the steps needed to take to review this document on-line through Mass.Culuture.org.
- o Melanie Marcoux will work on this year's annual report.
- o Questions were raised concerning our website and password. Diane agreed to get in contact with Joe Spano to retrieve this information.
- o Elise Beverly presented the revised Grant Approval Letters, along with an attached informational packet for the grantees, including the W-9 form; all which should make the process more user friendly.
- o The committee overwhelmingly approved these revisions. Kudos to Elise and Bruce Beverly for a job well done!
- o The committee was also presented with a list of grants and venues along with the dates for these upcoming events. This compiled list will make it easier for committee members to attend these events.
- o Auburn Community Input Survey was discussed. Amiee will work to have this completed as soon as this coming Monday; suggestions were given as to where to post this survey.

- Discussion of a spring reception for Grantees was discussed, including possible venues to hold the reception. More discussion will take place as spring nears.
- Meeting called to adjourn at 7:26

Next meeting date: February 4, 2020 @ 6:30