

Board of Health Minutes

April 22, 2019

Town of Auburn  
Board of Health  
Town Hall Planning Board Room  
104 Central Street, Auburn, Massachusetts

**Members Present:** Eric Otterson, Chairman; Carolyn Griffin, Vice Chairman; Steven Nordborg, Member.

**In Attendance:** Darlene Coyle, Director of Public Health; Jordan Brusco, Health Inspector; Paula Conway, DDIS Administrative Assistant

**Chairman Eric Otterson in accordance with the Open Meeting Law called the meeting to order at 6:05pm.**

Agenda

Monday April 22, 2019 at 6:00pm

Call to Order- at 6:05pm

Review Agenda -Remove Inspections

Approval of Minutes- 2/5/18, 2/25/19, 3/25/19

Bill Schedule- none

**Agenda Items :**

**6:00pm - Hearing - Proposed Fee Schedule**

**6:15pm - Hearing - 230 Leicester Street LUA request**

**6:20pm - Hearing - 411 Leicester Street LUA & Septic Waiver**

**Request**

Approval of Minutes

Eric Otterson entertains a motion to accept the meeting minutes for 2/5/18.

**Carolyn Griffin makes a motion to accept the meeting minutes for 2/5/18.**

**Seconds that motion: Eric Otterson   Vote: All in favor 2-0**

Eric Otterson entertains a motion to accept the meeting minutes for 3/25/19.

**Carolyn Griffin makes a motion to accept the meeting minutes for 3/25/19.**

**Seconds that motion: Eric Otterson   Vote: All in favor 2-0**

**Hearing - Proposed Fee Schedule**

**Carolyn Griffin makes a motion to open the hearing**

**Second that motion: Eric Otterson   Vote: All in favor 2-0**

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Darlene Coyle explains we have worked very hard on the fee schedule and are very excited to bring before the Board, the final version. It has been six years since the last fee schedule changes. We just have a couple minor changes as followed we would like to add.

1. There has been a change in the Food Code in the wording it used to be called Potential Hazardous Food and has been changed to Time Temperature Control foods and we will add this to the bottom of the fee schedule.
2. Add Septic Abandonment fee of \$50.00

Eric Otterson states nobody is here for public comment. He would like to thank all of us for the hard work and time it took us on the changes. He hopes this will help make the office efforts a little better, great work!

**Eric Otterson entertains a motion to accept the Fee Schedule.**

**Carolyn Griffin makes a motion to accept the Fee Schedule with the proposed changes made by Ms. Coyle.**

**Seconds that motion : Eric Otterson           Vote: All in favor   2-0**

**Eric Otterson entertains a motion to close the hearing**

**Carolyn Griffin makes a motion to close the hearing for the Proposed Fee Schedule.**

**Seconds that motion: Carolyn Griffin       Vote: All in favor   2-0**

**Board member Steven Nordborg enters the meeting .**

**Hearing - 230 Leicester Street- Local Upgrade Approval Request (LUA)**

**Eric Otterson entertains a motion to open the hearing**

**Carolyn Griffin makes a motion to open the hearing.**

**Second that motion: Steve Nordborg   Vote: All in favor   3-0**

Darlene Coyle explains this is a plan that has been before the Board within the past couple months. The Board did approve the LUA for the setback distance from the well to the septic, and the owners have now decided to connect to public water and abandon the existing well. The engineer is now requesting a 3ft offset to groundwater, which is allowed under Title V.

**Eric Otterson entertains a motion from the Board.**

**Steve Nordborg makes a motion to accept the request for the 3ft offset to groundwater at 230 Leicester Street.**

**Seconds that motion: Carolyn Griffin                      Vote: All in favor    3-0**

**Eric Otterson entertains a motion to close the hearing.**

**Carolyn Griffin makes a motion to close the hearing for 230 Leicester Street.**

**Seconds that motion: Steven Nordborg                      Vote: All in favor    3-0**

**Hearing - 411 Leicester Street - Local Upgrade Approval & Septic Waiver Request**

**Eric Otterson entertains a motion to open the hearing.**

**Steve Nordborg makes a motion to open the hearing**

**Second that motion: Carolyn Griffin    Vote: All in Favor    3-0**

Ms. Coyle explains this is a vacant property with an existing failed septic system, there is a new owner for this property and the BOH has received a septic plan to repair the system. This property is on Leicester Street and is adjacent to wetlands. The Conservation Committee has reviewed this plan comprehensively and it has been re-designed to their requirements. The following LUA's and waiver have been requested:

1. LUA for distance from system that is less than 50ft to resource area, which is the wetland area.
2. LUA for alternative to perc testing, a sieve analysis has been taken.
3. Town requirement of septic system repair, design plus one.

This property is also served by an existing well, and there are adjacent properties with private wells and septic systems in the area. The engineer had to find the best location for the system, working around the well and the resource areas. The Board fully reviewed all the requests.

Steve Nordborg asked if the proposed plan meets all Conservation Commission requirements and conditions. Darlene informs that all conservation requirements are met, and that Conservation has issued an Order of Conditions.

**Steve Nordborg moves to approve the request for the following:**

**LUA- SAS less than 50ft from the resource area**

**LUA- Alternative to perc testing for sieve analysis**

**Design plus one requirement through the Board of Health regulation .**

**Seconds that motion: Carolyn Griffin                      Vote- All in favor 3-0**

**Eric Otterson entertains a motion to close the hearing.**

**Carolyn Griffin makes a motion to close the hearing .**

**Seconds that motion: Steve Nordborg                      Vote- All in favor 3-0**

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**A. Director's update**

a) Correspondence -.

**B) Septic & Well Update-** letters in packets

c) Housing Update- none

**d) Animal Control** - Rabies Clinic 4-27-19. This low-cost clinic is open to the public. Also dog licensing is due, late fees will start accruing on May 1, 2019

**e) Worcester Regional Tobacco Control Collaborative Update -none**

**f) Solid Waste** - Spring yard waste dates have been posted, this service will be done each week on the same day as your trash pick-up. Reminder for residents that they cannot use their trash totes for yard waste, only biodegradable bags or open buckets not weighing more than 50lbs.

The Chamber of Commerce & the Town of Auburn will be holding a Town Wide Clean-up Event on 5/4/19 offering neighborhood litter cleanup, resident metal recycling and tire drop off. Republic Services will be donating two dumpster containers for trash & recycling and the metal recycling container.

**g) CMMC Update - none**

**h) Flu Season- none**

**i) Office update -none**

**B. Communicable Diseases** - The Board reviewed the report.

**C. Inspections**

a) Production :

b) Inspector concerns & temporary food events :

c) New Establishment -

d) Renewals -none

Approval of Minutes

**Steven Nordborg makes a motion to accept the meeting minutes for 2/25/19 with the corrections made as presented.**

**Seconds that motion: Carolyn Griffin                      Vote: All in favor 2-0**

**Eric Otterson abstained from voting due to not being present at the meeting on 2/25/19.**

NEXT MEETINGS: To be determined on available dates

**Eric Otterson entertains a motion to close the hearing**

**Motion: Carolyn Griffin moved to adjourn the meeting at 6:28PM**

**Second: Steve Nordborg                      Vote: All in favor 3-0**

**These minutes were approved on 9-23-19**