

Minutes of the Meeting  
Of the Board of Selectmen  
Remote Participation Only  
June 4, 2020 – 6:00 P.M.

Present Remotely: Board Members Daniel S. Carpenter, Doreen M. Goodrich and Lionel R. Berthiaume  
Also: Town Manager Julie A. Jacobson and CFO/Assistant Town Manager Ed Kazanovicz

Chairman Dan Carpenter called the meeting to order at 6:00 P.M. Mr. Carpenter announced that the meeting was being recorded by Auburn Cable Television. He asked if anyone else was recording the meeting. No one so indicated.

Town Manager Julie Jacobson presented the agenda items and advised that the Governor will be making an announcement on Saturday June 6<sup>th</sup> and may advise at that time when the State will enter the Phase II status of re-opening. That may be effective on Monday June 8<sup>th</sup>.

The Town Manager noted the individuals who were participating remotely for the agenda items:

- Assistant Town Manager/CFO Ed Kazanovicz
- DDIS Director and Health Director Darlene Coyle
- Asst. DDIS Director and Building Commissioner Caleb Moody
- Asst. Health Director Eileen Alexander

In light of Governor Baker's COVID-19 Executive Order (#35) on Monday, the Town Administration wanted to be pro-active and bring this to the Board of Selectmen so that the administration can work with the restaurants so they can re-open when Phase II starts. The administration expects that when Phase II begins all licensees for on-premises consumption of alcohol may commence outdoor table service only. Indoor service will remain prohibited until further order from the Governor.

The Governor's Order also allows the Local Licensing Authority ("LLA") the authority to expand alcohol licenses' licensed premises for outdoor seating in an expedited process without public hearings or notices to abutters. ABCC approval is not required on these applications.

Ms. Jacobson advised that state legislation that is now pending would enable the CEOs of Massachusetts communities the leeway to set up a process with the businesses to do outdoor dining.

Building Commissioner Caleb Moody spoke to the temporary license option for outdoor table service and dining without site plan approval. All expanded premises approved pursuant to the Governor's Order are only effective through November 1, 2020, or until the Order is rescinded, whichever is sooner, and revert to their original license premises on that date.

Mr. Moody advised that the Building Inspections, Fire and Health divisions are working together and they would be looking at seating, parking, fire issues, etc. He said that the votes before the Board at this meeting are to jump start the process.

DDIS Director and Health Director Darlene Coyle explained the guidelines issued by the Department of Public Health, the State, Governor and ABCC relative to safety and COVID concerns.

Mrs. Goodrich expressed concern that everyone gets the chance to have the same information at the same time so that no one business has an advantage over another. She asked Ms. Coyle if this could happen by Monday if establishments are ready to open.

Ms. Coyle replied that the department has been emailing the restaurants all throughout the closing to maintain connections with the businesses. They have also visited the sites. Four restaurants have already reached out to the Board of Health with their plans.

Mrs. Goodrich said that it should be emphasized to the establishments that no outdoor entertainment would be allowed.

Mr. Carpenter asked how the Development Coordinating Group (DCG) has been handling meetings. He expressed concern not to hold up the businesses.

Ms. Coyle said that there have been preliminary DCG meetings to develop guidelines and the group has been having virtual meetings to make the process easier.

In accordance with Governor Baker's COVID-19 Executive Order #35, the Board of Selectmen voted to approve Extension of Premises for the Holders of Liquor Licenses, conditional upon review of Town Administration and approval of the Building Commissioner and Director of Public Health to meet all safety, health standards and COVID requirements (Motion made by Mr. Berthiaume; motion seconded by Mrs. Goodrich) roll call vote: Mrs. Goodrich, Yes; Mr. Berthiaume, Yes; Mr. Carpenter, Yes – passed 3 to 0.

The Board of Selectmen voted to waive all fees associated with the extension of premises for holders of liquor licenses in accordance with Governor Baker's Executive Order (Motion made by Mrs. Goodrich; motion seconded by Mr. Berthiaume) roll call vote: Mrs. Goodrich, Yes; Mr. Berthiaume, Yes; Mr. Carpenter, Yes – passed 3 to 0.

In accordance with Governor Baker's COVID-19 Executive Order #35, the Board voted to approve Service of Food and Outside Dining for the Holders of Common Victualer Licenses, conditional upon review of Town Administration and approval of the Building Commissioner and Director of Public Health (Motion made by Mrs. Goodrich; motion seconded by Mr. Berthiaume) roll call vote: Mrs. Goodrich, Yes; Mr. Berthiaume, Yes; Mr. Carpenter, Yes – passed 3 to 0.

The Board voted to adjourn the meeting at 6:31 P.M. (Motion made by Mr. Berthiaume; motion seconded by Mrs. Goodrich) roll call vote: Mrs. Goodrich, Yes; Mr. Berthiaume, Yes; Mr. Carpenter, Yes – passed 3 to 0.

Submitted: Sharon A. Kwiatkowski  
Assistant to the Town Manager, Admin.