

Minutes of the Meeting  
Of the Board of Selectmen  
Auburn Town Hall, Selectmen's Meeting Room  
104 Central Street, Auburn, Massachusetts  
June 24, 2019 - 7:00 P.M.

Present: Kenneth A. Holstrom, Daniel S. Carpenter, Doreen M. Goodrich, Lionel R. Berthiaume, Tristan J. Laliberte  
Town Manager Julie A. Jacobson

The Chairman Kenneth Holstrom called the meeting to order at 7:00 P.M. In accordance with the open meeting law he announced that the meeting was being recorded and asked if anyone else was recording the meeting. No one so indicated.

The Board led the Pledge of Allegiance.

Joint Meeting with Board of Library Trustees- Appointment of Board of Library Trustees Member to Fill Vacancy until the May 19, 2020 Annual Town Election

The meeting of the Library Trustees was called to order by Matthew Toth, Chairman.

Members of the Board of Library Trustees present were: Matthew A. Toth, Nan H. Johnson, Suzette C. Dowd and Jennifer Shea.

Chairman Matthew Toth described the search process and interviews undertaken by the Library Trustees. Mr. Toth stated the Trustees' recommendation of Mary K. DeCoursey for appointment to the vacancy on the Library Board of Trustees.

Mrs. Goodrich stated her full support for the recommendation of Ms. DeCoursey. She said that she had attended the interviews conducted by the Trustees and that all the candidates were amazing and the Town would be lucky to have any one of them. Mrs. Goodrich encouraged the other candidates to continue to apply for other open positions.

Mr. Toth had made a nomination to appoint Mary K. DeCoursey to the Library Board of Trustees. Suzette Dowd seconded and the vote on the motion was in favor 4 to 0.

Mr. Carpenter made a motion to concur with the nomination by the Library Trustees and appoint Mary D. DeCoursey to the Library Board of Trustees until the next annual town election on May 19, 2020. Mr. Berthiaume seconded the motion and the Board of Selectmen voted in favor 5 to 0.

Public Comments

Mr. Wayne Page of 90 Old Common Road spoke about the recent passing of town residents Michael Robidoux and Ann Brooks.

Public Hearings/Presentations

Eastland Partners - Proposed Multi-Family Workforce Development - The Reserve at Ashworth Hill - Blaker Street.

Town Manager Julie Jacobson gave an introduction to the presentation by the developer.

Logan Huffman and Clayton Williams of Eastland Partners were in attendance to provide responses to questions from the last meeting and to address questions that the Board or Town Administration received from residents regarding the housing development.

Clayton Williams responded to questions raised by area resident Eileen Lessard with respect to the methodology he presented at the last meeting estimating the increase in the number of school-age children, traffic impact, and parking spaces. She also had complained that the developer has been running an illegal quarry off of Albert Street for well over the past year.

There was discussion about rental costs for regular and affordable units.

Mrs. Goodrich asked about residents' concerns about the quarry and the number of trucks going in and out of the area. She inquired if those issues were discussed at the Planning Board's meeting.

Mr. Huffman replied that they have complied with the Auburn Planning Board's requirements. He said that they went through the whole permit process with the Planning Board, specifically the part that included the design planning and shaping review and engineering of the site, and that the Planning Board was definitely aware of the ledge there and the need for blasting. Mr. Huffman added that it was sent for third party peer review and it was right on the plan what would happen.

Mrs. Goodrich asked Mr. Huffman to confirm that it was discussed with the Planning Board about blasting and the removal of ledge. Mr. Huffman confirmed that it was.

Mrs. Goodrich asked if blasting was only on the approved site or also on the 40B site. Mr. Huffman responded that 80% is done on the approved site, but there will be some more on the 40B site. He said that they were two to three weeks from being finished with the blasting work and then would move on to sewer and the road, etc. for the approved site. Mr. Huffman added that the 40B portion will have to go to Planning Board for Site Plan Approval and he said that there would not be nearly as much blasting.

Mr. Laliberte discussed the number of trucks leaving the site with material from the work.

Mark J. Lindblom of 1 Eames Drive asked the Board to contact the Planning Board and review the March 26<sup>th</sup> minutes because he said that they show a different version from

Mr. Huffman's about what's going on with the number of trucks traveling the area. He complained about the quarry operation and the destruction of residents' properties.

Mr. Huffman discussed his efforts to minimize the amount of material that needed to leave the area after complaints came to the Planning Board and he addressed the issues on Albert Street.

Ms. Jacobson advised that Eastland Partners are not scheduled to go back to the Planning Board because they are in full compliance with their plan approval.

Ms. Eileen Lessard of 11 Blaker Street maintained that what the developer has done is not in compliance with the Planning Board. She stated concern with traffic from the 250 units and the impact on schools. Ms. Lessard said that she doesn't believe the numbers. Also she said that the residents can't breathe with dust created from the work being done there.

Mr. Huffman address the traffic numbers and he said that the multipliers had been done by traffic engineers and they took into account visitors, trips to stores, pharmacy, etc. He added that with the number of school children the numbers were projected by data collected nationally. Mr. Huffman addressed the comment about breathing and he spoke about efforts to minimize the dust. He also advised that there is water on site for dust mitigations.

The Town Manager said that she has spoken with the School Superintendent and the developers have communicated with the School Committee regarding the data. They have reviewed the information and provided input on the numbers. She said that the numbers are estimates because it depends on what grade levels the children fall into and the town would have to manage it. She said that the developers have been asked for the best estimates based on the best data from industry analysis standards.

Ms. Jacobson discussed the Planning Board's role in the project versus the Board of Selectmen's allowed role under the auspices of 40B.

Mr. Carpenter asked to have a site visit before the Board's next meeting. Mr. Huffman agreed to the visit at the members' convenience.

Ms. Goodrich expressed her concern about the information presented confidently at the last meeting regarding the school numbers and now tonight it's the developer can only estimate the numbers.

#### Communications

There were no items.

#### Board of Selectmen General Items

#### Board and Committee Appointments/ Re-Appointments

Zoning Board of Appeals - The Board interviewed Michael Marshall of 36 Appleton Road and Katelyn Bushe of 61 Bryn Mawr Avenue for the vacant Associate Member position on the Zoning Board of Appeals. Chairman Holstrom advised that the Board would interview the remaining candidate at the next meeting on July 15<sup>th</sup> before taking a vote on the appointment.

Finance Committee - The Board of Selectmen voted to re-appoint Ms. Anne Cavanaugh to the Finance Committee for a term expiring June 30, 2022 (Motion made by Mrs. Goodrich; motion seconded by Mr. Carpenter) voted in favor 5 to 0.

The Board then voted to move forward agenda item 5c) Sheldon's Harley Davidson One Day Outdoor Entertainment Licenses and One Day Beer and Wine Licenses for Revised Dates (Motion made by Mr. Carpenter; motion seconded by Mr. Laliberte) voted in favor 5 to 0.

Chairman Holstrom apologized to the representatives from Sheldon's, General Manager Robert Townsend and Marketing and Events Manager Jerelyn Brady, for his comments at the last meeting.

Mr. Townsend addressed efforts to evaluate decibel levels and mitigate the noise from the music.

The Board had a revised map and DCG recommendations from June 19<sup>th</sup> that noted the proposed event dates as Saturdays June 29<sup>th</sup>, July 20<sup>th</sup>, August 17<sup>th</sup> and a tentative date of September 21<sup>st</sup>. The hours would be 1 to 4 PM.

The Police Chief recommended going forward with the event on Saturday June 29<sup>th</sup> and to continue to evaluate the sound with the equipment provided by DEP and to situate the band in the best way to reposition the direction the music travels.

The Town Manager explained the DCG's remarks that Sheldon's was doing everything possible to try to accommodate the town and the residents.

There were no abutters in attendance.

Mrs. Goodrich said that she couldn't hear much noise from the last event at her house and she discussed her conversations with some of the neighbors. In addition, Mrs. Goodrich asked the Police Chief and the Town Manager to follow up with the resident that has complained twice.

Mr. Laliberte stated that he was at the last event and he took a ride up to the areas from which the complaints came in and he said that he couldn't hear much music.

Mr. Townsend questioned why he wasn't notified earlier when the neighbor complained instead of when the event was almost over so that he could address the problem. Mrs.

Goodrich clarified the timeline between the calls, contacting the Town Manager and Police Chief and finally the dealership.

Mr. Berthiaume made a motion to approve the One Day Outdoor Entertainment License for Saturday June 29, 2019 from 1:00 P.M. to 4:00 P.M., provided that all applicable requirements of the state and town and any of its departments, boards and commissions have been fulfilled. Said license is subject to all the conditions stated upon it. Failure to comply with any and all the conditions shall invalidate the license and render it null and void and with the conditions of the DCG to be placed on the license. Mrs. Goodrich seconded the motion for discussion.

The Board discussed feedback needed from the Police Chief, DDIS Director Darlene Coyle and DEP regarding the decibel level readings.

Mrs. Goodrich wanted to clarify the times as 1:00 P.M. to 4:00 P.M. She said that she had seen on Facebook that hours were shown as 1:00 P.M. to 6:00 P.M.

Jerelyn Brady said it wasn't their event and she would double check the times. The event on the 29<sup>th</sup> is a memorial ride for Mass. State Trooper Clardy who was killed to help support his family. Mr. Townsend said that Sheldon's always supports the police.

Mrs. Goodrich said she's trying to clarify the times to help avoid problems for Sheldon's by adjusting the license times if needed.

Mr. Townsend talked about this process as challenging and said that there should be accommodation for this one event. This was the trooper's patrol area and the event is to help support his family. He said that maybe the Board disagrees that this event is a good thing.

Ms. Goodrich said the Board is not the bad guy, that she is just looking to help Sheldon's and modify the motion so that the license times would be correct.

Mr. Carpenter spoke about making sure the license applications are made out correctly. He said that other businesses hold charitable events and obey the rules and residents should be respected and able to enjoy their properties. He said that the applicant should request the correct times of operation.

Mr. Berthiaume then amended his motion for the hours to be 2:00 P.M. to 5:00 P.M. on Saturday June 29, 2019 for the Outdoor Entertainment License at Sheldon's 914 Southbridge Street. Mrs. Goodrich seconded the amended motion to approve the One Day Outdoor Entertainment License for Saturday June 29, 2019 from 2:00 P.M. to 5:00 P.M., provided that all applicable requirements of the state and town and any of its departments, boards and commissions have been fulfilled. Said license is subject to all the conditions stated upon it. Failure to comply with any and all the conditions shall invalidate the license and render it null and void and with the conditions of the DCG to be placed on the license. The Board of Selectmen voted in favor 5 to 0.

The Board then considered the One Day Beer and Wine License.

Mr. Holstrom noted the copies of TIPS certifications. Mr. Townsend said that there were seven TIPS servers. Since the Board had only two copies in their packets, the Town Manager requested Sheldon's to supply copies of the additional certifications. Mr. Townsend agreed.

Mrs. Goodrich pointed out that the hours of operation on the application in the packet list the hours as 10:00 A.M. to 7:00 P.M., but agenda says 1:00 P.M. to 4:00 P.M. Ms. Jacobson advised that often applicants think that it means the hours of operation of the business.

Ms. Brady said that this would be an all-day event from 9:00 A.M. to 5:00 P.M. including the ride. She said that the first rider may be back at Sheldon's at 12:30 P.M.

Following the discussion, Mr. Berthiaume made a motion to approve the One Day Beer and Wine License for Saturday June 29, 2019, provided that all applicable requirements of the state and town and any of its departments, boards and commissions have been fulfilled. Said license is subject to all the conditions stated upon it. Failure to comply with any and all the conditions shall invalidate the license and render it null and void and with the conditions of the DCG to be placed on the license. Mr. Laliberte seconded the motion for discussion.

Mr. Laliberte had a question concerning the gate being adjusted to secure the beer and wine service area in light of the number of people expected to attend this event. Mr. Townsend agreed to look into the possibility and discussed other plans to secure the alcohol service and consumption to the designated roped-off area

There was more discussion about the One Day Beer and Wine License with respect to the hours of operation. No amendments were made to the main motion, and the Board of Selectmen voted in favor 5 to 0.

Vote on Acceptance of Housing and Urban Development (HUD) 2019 Capital Fund Program Formula Grant to Carry Out Work Activities identified in the Public Housing Authority's 5 Year Capital Action Plan. No one from the Auburn Housing Authority was in attendance at the meeting. The Board had received the Capital Fund Program -Five Year Action Plan.

Some Board members expressed confusion about the plan summary and questioned why the Board of Selectmen has been expected to sign off on the approval form for the last two years when the Board does not control the program.

The Board voted to table the item and ask the Town Manager to reach out to the Auburn Housing Authority Director Lori Brennan and discuss the Board's concerns and to get an explanation from Department of Housing and Community Development on the Board's

questions regarding their role in the process (Motion made by Mr. Carpenter; motion seconded by Mr. Laliberte) voted in favor 5 to 0.

Gift Acceptances in Accordance with MGL Chapter 44, Section 53A

The Board of Selectmen voted to approve a gift acceptance from Auburn Fast Pitch Softball in the amount of \$1,200.00 for an AED machine at Lemansky Softball Field. Mr. Carpenter made a motion to approve the gift with gratitude and a letter signed by the Chairman. Mr. Berthiaume seconded the motion and the Board voted in favor 5 to 0.

The Board of Selectmen voted to approve a gift acceptance from Braley Wellington in the amount of \$2,500.00 for an AED Package. Mr. Carpenter made a motion to approve the gift with gratitude and a letter signed by the Chairman. Mr. Berthiaume seconded the motion and the Board voted in favor 5 to 0.

The Board of Selectmen voted to approve a gift acceptance from Cook Professional Resources, Inc. dba Safety Trainers in the amount of \$2,500.00 for one (1) AED Package to include unit, carry case, outdoor. Mr. Carpenter made a motion to approve the gift with gratitude and a letter signed by the Chairman. Mr. Berthiaume seconded the motion and the Board voted in favor 5 to 0.

The Board of Selectmen voted to approve a gift acceptance from Seaman Engineering Corp. in the amount of \$2,500.00 for an AED unit. Mr. Carpenter made a motion to approve the gift with gratitude and a letter signed by the Chairman. Mr. Laliberte seconded the motion and the Board voted in favor 5 to 0.

The Board of Selectmen voted to approve a gift acceptance from Home Depot to the Department of Development & Inspectional Services Animal Control Unit of goods and labor for the Animal Control shelter shed (approximate market value of \$14,000.00). Mr. Carpenter made a motion to approve the gift with gratitude and a letter signed by the Chairman. Mr. Berthiaume seconded the motion and the Board voted in favor 5 to 0.

The Board of Selectmen voted to approve with gratitude gift acceptances to the Fire/Rescue Department from the following donors:

- Stephen and Mary McDonough in the amount of \$20.00 to the Fire Department Gift Account in memory of Carolyn Donahue (Motion made by Mr. Carpenter; motion seconded by Mr. Berthiaume) voted in favor 5 to 0.
- Shane and Nancy Morin in the amount of \$50.00 to the Fire Department Gift Account in memory of Carolyn Donahue (Motion made by Mr. Carpenter; motion seconded by Mr. Berthiaume) voted in favor 5 to 0.
- Stephen and Mary Bricker in the amount of \$50.00 to the Fire Department Gift Account in memory of Carolyn Donahue (Motion made by Mr. Carpenter; motion seconded by Mr. Berthiaume) voted in favor 5 to 0.
- John and Denise Boutin in the amount of \$25.00 to the Fire Department Gift Account in memory of Carolyn Donahue (Motion made by Mr. Carpenter; motion seconded by Mr. Berthiaume) voted in favor 5 to 0.

- Stephen and Debra Korotsky in the amount of \$50.00 to the Fire Department Gift Account in memory of Carolyn Donahue (Motion made by Mr. Carpenter; motion seconded by Mr. Berthiaume) voted in favor 5 to 0.
- Frederick and Taryn Stanley in the amount of \$25.00 to the Fire Department Gift Account in memory of Carolyn Donahue (Motion made by Mr. Carpenter; motion seconded by Mr. Berthiaume) voted in favor 5 to 0.
- The Berthiaume's in the amount of \$30.00 to the Fire Department Gift Account in memory of Carolyn Donahue (Motion made by Mr. Carpenter; motion seconded by Mr. Berthiaume) voted in favor 5 to 0.
- Susie and Tad Ziegler in the amount of \$50.00 to the Fire Department Gift Account in memory of Carolyn Donahue (Motion made by Mr. Carpenter; motion seconded by Mr. Berthiaume) voted in favor 5 to 0.
- Harry and Jean Johnson in the amount of \$25.00 to the Fire Department Gift Account in memory of Carolyn Donahue (Motion made by Mr. Carpenter; motion seconded by Mr. Berthiaume) voted in favor 5 to 0.

The Board of Selectmen voted to approve a gift acceptance to the Treasury/Collections Division from Lori-Ann Copeland of an air-conditioner (approximate market value \$75.00) to place in the window of the Treasury/Collections office (Motion made by Mr. Carpenter; motion seconded by Mr. Laliberte) voted in favor 5 to 0.

#### Proclamations/Recognitions

There were no items.

#### Volunteer Recognition Event September 16<sup>th</sup>

The Board of Selectmen voted to set the date of the Volunteer Recognition Event for Monday September 16, 2019 in the Selectmen's Meeting Room (Motion made by Mr. Carpenter; motion seconded by Mr. Laliberte) voted in favor 5 to 0.

#### Town Manager Items

##### Emergency Management Director:

Town Manager Julie Jacobson acknowledged and thanked Mark Maass for his past service as Emergency Management Director. Mr. Maass is stepping down from the position.

The Town Manager announced the appointment of Eric Otterson as the new Emergency Management Director.

##### 2018 Emergency Management Performance (EMPG) Competitive Grant

Town Manager Jacobson explained the competitive grant application.

The Board of Selectmen voted to authorize, accept and expend funds in an amount up to \$10,000.00 for the EMPG Competitive Grant (Motion made by Mr. Carpenter; motion seconded by Mrs. Goodrich) voted in favor 5 to 0.

#### Tabled Items

There were no items.

Board of Selectmen Member Items

There were no items.

Public Comments

There were no further public comments. Ms. Jacobson reminded the residents about the Independence Day Celebration on July 1, 2019, with a rain date of July 2, 2019.

The meeting was adjourned at 9:11 P.M. (Motion made by Mr. Carpenter; motion seconded by Mr. Berthiaume) voted in favor 5 to 0.

Submitted: Sharon A. Kwiatkowski  
Assistant to the Town Manager, Admin.

The following documents were part of the Board of Selectmen's Meeting of June 24, 2019 and are retained in the Executive Office of the Town Manager:

- June 24, 2019 Agenda
- Applications for Board of Library Trustees Member to Fill Vacancy until the May 19, 2020 Annual Town Election
- "The Reserve at Ashworth Hill" Blaker Street - Proposed Multi-Family Workforce Development; Responses to Questions raised by Resident Eileen Lessard of 11 Blaker Street and Presentation of Updated Information on the Municipal Impact Analysis
- Applications for Candidates for Associate Member on Zoning Board of Appeals
- Sign Off Sheet of Approval from the Local Governing Body for the local Public Housing Authority (PHA) to Accept HUD's 2019 Capital Fund Program Formula Grant to Carry Out Work Activities identified in the PHA's 5 Year Capital Action Plan, in the Amount Specified in the Funding Announcement Published on HUD's Website; Letter of Approval from Department of Housing and Community Development regarding Annual Contributions Contracts Fiscal Year 2019
- Sheldon's Harley Davidson 914 Southbridge Street, Auburn, MA. License Applications One Day Outdoor Entertainment Licenses and One Day Beer and Wine Licenses for Revised Dates - Saturdays, June 29<sup>th</sup>, July 20<sup>th</sup>, August 17<sup>th</sup> and September 21, 2019; Development Coordinating Group (DCG) Recommendations dated June 19, 2019
- Gift Acceptance Forms - Executive Office of Town Manager totaling \$8,700.00 for AED Initiative; DDIS Animal Control Unit for Animal Shelter Shed (approximate market value of \$14,000.00); Fire/Rescue Department multiple donors totaling \$325.00 for the Fire Department Gift Account; Finance Department Treasury/Collections Division of an air conditioner (approximate market value of \$75.00)

