

Auburn Public Library Board of Trustees  
July 10, 2019 Meeting 6pm

Attending for BOT: Mary DeCoursey, Suzette Dowd, Nan Johnson, Paula Melican, Jen Shea, Matt Toth

Attending for Library: Jean Collins and David Wood

Meeting called to order at 5:00 PM

**Minutes**

Minutes from April 24, 2019 and June 24<sup>th</sup> meetings (6, 7 and 7:30pm) were reviewed. Motion for approval by Nan and second by Suzette. Minutes unanimously approved.

**Bill Schedule & Director's Report**

Reviewed bill schedule, budget and Director's Report.

**Consultant Interviews**

Prepared for interviews starting at 5:45pm. Deb Hoadley was interviewed at 5:45pm. Elizabeth Hill was interviewed at 6:40pm. Candidates were discussed following interviews and Matt will be reaching out to Barbara Alvarez again to see about possible options as well as review entire listing of consultants for additional possibilities. Further discussion to take place at next meeting, July 24<sup>th</sup>.

**Strategic Planning Process**

Reviewed table of contents for planning binders.

**New Business**

Tabling discussion around vacancy applicants to engage and revitalize Friends Group. Binders for MBLC trustee emails were provided. Friends account balance is \$7,169.72 following a \$187 deposit.

**Old Business**

Matt and Jean to work on collection development policy. All other policies were previously reviewed and updated. Program fees or donations discussion was tabled. Discussion around adjusting library hours on Saturdays prior to long holiday weekend for the following holidays (if/when they fall on a Monday) Martin Luther King Jr. Day, President's Day, Memorial Day, Labor Day, and Columbus Day in addition to Thanksgiving in which the library is closed Thursday and Friday already. Motion was made by J. Shea to approve creation of policy to change Saturday hours and was seconded by S. Dowd. Unanimously approved. Mary, Jean and Jen to work on policy draft.

**Next Meeting** July 24, 2019 6 PM

Meeting adjourned at 8:09pm on motion by S. Dowd and seconded by J. Shea

Respectfully submitted by Jennifer Lee Shea

Approved 7/24/2019 Unanimous