

Auburn Public Library Board of Trustees

September 4, 2019 Meeting 6pm

Attending for BOT: Mary DeCoursey, Suzette Dowd (Vice Chair), Nan Johnson, Paula Melican, Jen Shea, Matt Toth (Chair)

Attending for Library: Jean Collins and David Wood

Meeting called to order at 6:06pm

Minutes

Minutes from July 31, 2019 were reviewed. Motion for approval by S. Dowd and second by P. Melican. Minutes unanimously approved.

Bill Schedule & Director's Report

Reviewed both Director's Reports and the bill schedule.

Strategic Planning Process

Reviewed draft survey and survey timeline from Sage Consulting. Discussed with Barbara regarding survey and next steps via phone.

Board of Trustees SOAR meeting with Sage Consulting on 9/18.

Survey Subcommittee:

Matt, Mary and Suzette

Focus Group Subcommittee:

Paula, Jen, Nan and Matt

Miscellaneous

Jean thanked Nan for her hard work and dedication to the Library's front entrance garden.

New Business

No new business.

Old Business

Matt and Jean to work on collection development policy after strategic plan process is completed.

Next Meeting

September 18, 2019 at 6pm.

Tentative upcoming meetings: October 2nd, 16th, 30th November 6th December 11th

Meeting adjourned at 7:50pm on motion by P. Melican and seconded by N. Johnson.

Respectfully submitted by Jennifer Lee Shea

Approved 9/18/2019 Motion by Mary/Second by Nan, voted unanimously