

Town of Auburn, Massachusetts
Minutes of the Meeting
Planning Board
Auburn Town Hall
September 22, 2020- 7:00p.m.

Members Present: John Regan, Ron Brooks, Nicholas Lynch, Steven Chambers and Todd Kirrane

Members Absent: Wendy Steinhilber

Also Present: Adam Menard - Town Planner and Rachel Pressey - Staff Assistant

Mr. Regan called the meeting to order at 7:00 pm and provided remote participation instructions for meeting attendees and access information to interested viewers. The Town cable staff recorded the meeting.

ANR:

Julia Bancroft School - 3 Vinal Street

Karmen Cheung of Pennrose Properties shared plans to divide 3 Vinal Street into two lots, with Lot 1 covering the school building and parking lot, and Lot 2 housing the playground and a small non-buildable encroachment on Boyce Street

Mr. Lynch asked if Lot 2 is owned by the Town Of Auburn.

Ms. Cheung confirmed that Lot 2 is Town of Auburn property.

Motion made at 7:09 p.m. to approve the ANR Plan by Mr. Brooks, seconded by Mr. Lynch; roll call vote: Mr. Lynch, Yes; Mr. Brooks, Yes; Mr. Chambers, Yes; Mr. Kirrane, Yes; Mr. Regan, Yes - **motion passed 5 -0.**

Public Hearings:

Eastland Partners, Inc., request for Site Plan Approval under Section 3.2.2.1 and 5.4 of the Auburn Zoning Bylaw for a two family dwelling on property located at 28-30 Albert St., Auburn MA, Map 65 Parcel 70

Motion made at 7:11 p.m. to continue the public hearing to the October 13, 2020 Planning Board meeting by Mr. Lynch, seconded by Mr. Chambers; roll call vote: Mr. Lynch, Yes; Mr. Brooks, Yes; Mr. Chambers, Yes; Mr. Kirrane, Yes; Mr. Regan, Yes - **motion passed 5 -0.**

SZLL Realty, LLC, a Definitive Subdivision Plan, for a thirteen (13) lot single-family home development on property located at 178 Hampton St. and 19 Eaton Avenue. Map 12, Parcel 120.

Motion made at 7:12 p.m. to continue the public hearing to the October 13, 2020 Planning Board meeting by Mr. Brooks, seconded by Mr. Chambers; roll call vote: Mr.

Lynch, Yes; Mr. Brooks, Yes; Mr. Chambers, Yes; Mr. Kirrane, Yes; Mr. Regan, Yes - **motion passed 5 -0.**

Discussion:

Julia Bancroft School - 3 Vinal Street Fee Waiver Request

Mr. Menard shared Pennrose Properties' \$350.00 permitting fee waiver request for the Julia Bancroft School senior housing development.

Motion made at 7:13 p.m. to waive the permitting fee by Mr. Lynch, seconded by Mr. Chambers; roll call vote: Mr. Lynch, Yes; Mr. Brooks, Yes; Mr. Chambers, Yes; Mr. Kirrane, Yes; Mr. Regan, Yes - **motion passed 5 -0.**

Minutes:

08-18-2020

Motion made at 7:14 p.m. to approve the August 18, 2020 Planning Board Meeting minutes by Mr. Chambers, seconded by Mr. Brooks; roll call vote: Mr. Lynch, Yes; Mr. Brooks, Yes; Mr. Chambers, Yes; Mr. Regan, Yes - **motion passed 4-0-1**; Mr. Kirrane abstained, due to meeting absence.

09-08-2020

Motion made at 7:14 p.m. to approve the September 08, 2020 Planning Board Meeting minutes as amended by Mr. Chambers, seconded by Mr. Lynch; roll call vote: Mr. Lynch, Yes; Mr. Brooks, Yes; Mr. Chambers, Yes; Mr. Regan, Yes - **motion passed 4-0-1**; Mr. Kirrane abstained due to meeting absence.

Town Planner Updates:

Midstate Office Park Lighting

Mr. Menard informed the Board about a complaint regarding new lighting within the Midstate Office Park. Mr. Menard explained that administration is working to resolve the issue.

Central Massachusetts Regional Planning Commission - Delegate Member

Mr. Menard asked the Board to nominate a new delegate member for the Central Massachusetts Regional Planning Commission.

Adjournment:

Motion made at 7:17 p.m. to adjourn by Mr. Chambers, seconded by Mr. Brooks; roll call vote: Mr. Lynch, Yes; Mr. Brooks, Yes; Mr. Chambers, Yes; Mr. Kirrane, Yes; Mr. Regan, Yes - **motion passed 5 -0.**

Next meeting will be October 13, 2020 at 7:00 PM.

Respectfully Submitted,

Rachel Pressey, Staff Assistant to the Town Manager.

To access video playback of the Planning Board meetings, please visit www.auburnguide.com and click the “Playback of Government Meetings” link on the homepage.

Planning Board Packet Documents

- Letter of Intent - 3 Vinal Street
- ANR Form - 3 Vinal Street
- ANR Plan - 3 Vinal Street
- Planning Board Meeting Minutes - 08/18/2020
- Planning Board Meeting Minutes - 09/08/2020