



Form CPF M 102: Campaign Finance Report Municipal Form

Office of Campaign and Political Finance

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File with: City or Town Clerk or Election Commission

Fill in Reporting Period dates: Beginning Date: 01/01/19 Ending Date: 05/13/19

Type of Report: (Check one)
 8th day preceding preliminary 8th day preceding election 30 day after election year-end report dissolution

LIONEL R BERTHIAUME
Candidate Full Name (if applicable)
BOARD OF SELECTMEN
Office Sought and District
13 ROCHDALE ST.
Residential Address
Telephone Number (optional):

CTE LIONEL BERTHIAUME
Committee Name
ANDREW WALL
Name of Committee Treasurer
13 ROCHDALE ST.
Committee Mailing Address
Telephone Number (optional): 508-864-0822

SUMMARY BALANCE INFORMATION:

Line 1: Ending Balance from previous report	<u>153.00</u>
Line 2: Total receipts this period (page 3, line 11)	<u>.00</u>
Line 3: Subtotal (line 1 plus line 2)	<u>153.00</u>
Line 4: Total expenditures this period (page 5, line 14)	<u>.00</u>
Line 5: Ending Balance (line 3 minus line 4)	<u>153.00</u>
Line 6: Total in-kind contributions this period (page 6)	<u>.00</u>
Line 7: Total (all) outstanding liabilities (page 7)	<u>.00</u>
Line 8: Name of bank(s) used:	<u>HOMETOWN BANK</u>

Affidavit of Committee Treasurer:
I certify that I have examined this report including attached schedules and it is, to the best of my knowledge and belief, a true and complete statement of all campaign finance activity, including all contributions, loans, receipts, expenditures, disbursements, in-kind contributions and liabilities for this reporting period and represents the campaign finance activity of all persons acting under the authority or on behalf of this committee in accordance with the requirements of M.G.L. c. 55
Signed under the penalties of perjury: Andrew Wall (Treasurer's signature) Date: 5/13/19

FOR CANDIDATE FILINGS ONLY: Affidavit of Candidate: (check 1 box only)
 Candidate with Committee and no activity independent of the committee
I certify that I have examined this report including attached schedules and it is, to the best of my knowledge and belief, a true and complete statement of all campaign finance activity, of all persons acting under the authority or on behalf of this committee in accordance with the requirements of M.G.L. c. 55. I have not received any contributions, incurred any liabilities nor made any expenditures on my behalf during this reporting period
 Candidate without Committee OR Candidate with independent activity filing separate report
I certify that I have examined this report including attached schedules and it is, to the best of my knowledge and belief, a true and complete statement of all campaign finance activity, including contributions, loans, receipts, expenditures, disbursements, in-kind contributions and liabilities for this reporting period and represents the campaign finance activity of all persons acting under the authority or on behalf of this committee in accordance with the requirements of M.G.L. c. 55.
Signed under the penalties of perjury: Lionel R Berthiaume (Candidate's signature) Date: 5/13/19

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial statements. This includes not only sales and purchases but also expenses and income.

In the second section, the author details the process of reconciling bank statements with the company's ledger. This involves comparing the bank's records of deposits and withdrawals against the internal records to identify any discrepancies. Regular reconciliation helps in detecting errors or fraud early on.

The third section covers the preparation of the income statement. It explains how to calculate net income by subtracting total expenses from total revenue. The author provides a step-by-step guide on how to categorize different types of expenses and revenues to ensure they are correctly reflected in the financial statements.

Finally, the document concludes with a summary of the key points discussed. It reiterates the importance of consistency and accuracy in financial reporting and offers some practical tips for managing the accounting process more efficiently.