

# Pappas Recreation Complex Facility Use Application/Permit

**APPLICATION MUST BE COMPLETED IN ITS ENTIRETY AND SIGNED TO BE CONSIDERED.**

Date of Application \_\_\_\_\_

Date(s) Requested \_\_\_\_\_ Time \_\_\_\_\_

Name of Individual/Organization \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Responsible Party \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**Facility Requested: (Check all that apply)**

- |  |  |
|--|--|
| <input type="checkbox"/> Pappas Field (softball)         | <input type="checkbox"/> Camosse Field (baseball-lights available) |
| <input type="checkbox"/> Soccer Field (lights available) | <input type="checkbox"/> Riley Pappas Pavilion                     |
| <input type="checkbox"/> Fuller Field (baseball)         | <input type="checkbox"/> Marois Field (specify activity) _____     |

Description of Event \_\_\_\_\_ Expected Total Attendance \_\_\_\_\_

***Field rental fee \$45 an hour. Light fee \$35 an hour.***

- It is understood by the above named individual/organization that the use of the Pappas Recreation Complex facilities is provided at renter's risk. Renter shall assume responsibility for all damages to the real and personal property of Pappas Recreation Complex.
- Upon termination of the above named individual/organization's rental of the Pappas Recreation Complex facilities, the renter's right shall immediately cease and terminate and the renter shall place the facilities in the same condition as they were prior to use.
- No tenancy of any kind is created by this Agreement.
- In consideration for this application/permit being accepted the above named group/individual/organization does hereby agree to indemnify, hold harmless and release Pappas Recreation Complex and the Town of Auburn and its employees assigns from any loss, damage, expense, claim or liabilities of any kind as a result of the rental of the designated facility.
- All field rentals are done on a first come, first served basis. No refunds due to weather conditions.

**A Certificate of Liability Insurance must be submitted prior to using any field. Town of Auburn, 104 Central St., Auburn, MA 01501 must be listed as certificate holder. Minimum coverage should be \$1,000,000 for each occurrence and \$3,000,000 for general aggregate under General Liability.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TO BE COMPLETED BY PAPPAS RECREATION COMPLEX STAFF ONLY:**

_____ Use Fee	_____ Date Received
_____ Certificate of Insurance	_____ Date Received
_____ Custodial Fee (if required)	_____ Date Received
_____ Auburn Police (if required)	_____ Date Received
_____ Equipment and/or maintenance fee	_____ Date Received

TOTAL: \$ \_\_\_\_\_ DEPOSIT \$ \_\_\_\_\_ BALANCE DUE \$ \_\_\_\_\_ DATE: \_\_\_\_\_

Return with appropriate fee to: Town of Auburn DPW Office, 5 Millbury Street, Auburn, MA 01501.  
All checks payable to: **Town of Auburn.**

Site Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_